

# Flint ReCAST

## Mini-Grant Request for Proposals (RFP) – 2024



**FUNDING PERIOD:** April 1, 2024 to September 30, 2024

**APPLICATION OPENS:** Monday, January 29, 2024

**APPLICATION DEADLINE:** Tuesday, February 20, 2024 at 5:00 p.m.

### **PROGRAM OVERVIEW:**

The Flint Resiliency in Communities after Stress and Trauma (ReCAST) Program aims to assist high- risk youth and families in the City of Flint. ReCAST seeks to promote resilience and equity through implementation of evidence-based violence prevention and community youth engagement programs, as well as linkages to trauma-informed behavioral health services. The goal of this program is for the greater Flint community to work together in ways that lead to improved behavioral and mental health, empowered community residents, reductions in trauma, and sustained community change. The 2024 Flint ReCAST Community Mini-Grant Program seeks to support youth serving community programs, empower residents, and build capacity to increase community-wide use of trauma-informed skills.

### **PROGRAM REQUIREMENTS:**

The Flint ReCAST Program is dedicated to building a resilient, trauma-informed community. Therefore, mini-grant awardee agencies will be required to participate in (1) trauma informed skills training; (2) resilience training; and (3) mindfulness training. Awarded grantees will also be required to submit photographs of programming and a final report describing completed activities, new partnerships, program reach, and outcomes.

### **SELECTION PROCESS:**

In addition to a standard scoring review, Flint ReCAST is incorporating a robust community engagement process throughout the grant period to ensure projects are informed by community participatory budgeting and input. Therefore, all applications will be assessed by an independent review committee for scoring and adherence to allowable program goals after which, the top scoring applications will be uploaded to [www.flintrecast.org](http://www.flintrecast.org) for the participatory budgeting process to take place through community voting. Part 2 of the attached application addresses the community voting component of the selection process as it will be up to each applicant to “pitch” their program to the community and seek support through votes on project merit and potential for community impact.

### **INFORMATION SESSION:**

The ReCAST team will facilitate an information session to go over the application criteria and answer questions. **The information session will take place on Friday February 9, 2024 at 11am.** Register to attend at this link: <https://bit.ly/2024ReCAST>

Questions about the grant application and process can also be addressed to the ReCAST team at [recast@flint.org](mailto:recast@flint.org).

# Flint ReCAST

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### SCOPE of WORK:

Flint ReCAST is seeking community-led mini-grant proposals that align with and advance **one or both** of the following ReCAST goals:

<p><b>GOAL 1</b></p>	<p>Increase capacity and implementation of evidence- and community-based youth engagement programs through community partnerships to promote positive youth development</p> <p><i>Example program areas: health, career development, mental health promotion, peer support, capacity building, cross-agency collaboration</i></p>	<p>Examples of measuring impact for goal 1:</p> <ul style="list-style-type: none"> <li>○ Documented number of Flint youth and families engaged (by location, ward, zip code, and age)</li> <li>○ Demonstrated knowledge gain and skill achievement (pre/post survey or testimonials)</li> <li>○ Participation and retention rate</li> <li>○ Establishment of partnerships developed between community organizations to support expanded use of skills and training provided</li> <li>○ Documented outreach of shared positive messaging with other community residents and families</li> </ul>
<p><b>GOAL 2</b></p>	<p>Increase the capacity of trauma-informed practices and strengthen the integration of behavioral health services to improve equitable access</p> <p><i>Example program areas: family strengthening / evidence-based or informed resiliency building training, trauma-informed approaches training, mental health literacy training, self-care activity awareness</i></p>	<p>Examples of measuring impact for goal 2:</p> <ul style="list-style-type: none"> <li>○ Number of working professionals, clinicians, parents, etc., who have been trained in trauma-informed approaches, resiliency, or mental health prevention</li> <li>○ Measure of knowledge gain (pre/post survey) of those provided education in trauma and resiliency</li> <li>○ Number of agencies or community organizations adopting trauma-informed policies or practices by type</li> <li>○ Documented reach of community engagement activities (by location, ward, zip code, and age)</li> </ul>



### APPLICATION GUIDELINES

#### GRANT AWARDS:

Funds may be requested in any amount between \$5,000 – \$25,000. Approximately 15 organizations will be awarded via the two-part selection process.

#### ELIGIBILITY CRITERIA:

- Applicant organizations must be a legally incorporated entity in the State of Michigan with 501(c)(3) status or a project sponsored by a government agency or academic institution with a clear charitable purpose. Community-based organizations with a fiscal sponsor are also eligible to apply.
- Grant requests must have direct relevance to Flint youth and their families impacted by the Flint Water Crisis and relate to one of the two outlined ReCAST goals.
- Prior Flint ReCAST grantees are welcome and encouraged to apply.

#### THE FOLLOWING WILL NOT BE CONSIDERED FOR FUNDING:

- Grants will not be made to organizations that discriminate based on ethnicity, race, age, gender identity, sexual orientation, religion, economic circumstance, physical/mental abilities and characteristics, or marital status.
- Grants for sectarian religious purposes or any religious activities are not eligible.
- Grants will not be made for loans, debt reduction, capital or building projects, lobbying, research, or annual appeals.
- Food, snacks, refreshments are not eligible uses of funds and should not be included in proposed budgets.

#### PROPOSAL RECOMMENDATIONS:

- Grant applications to support projects implementing evidenced-based or evidence-informed strategies that emphasize one of the outlined ReCAST goals and objectives are strongly encouraged.
- Grant applicants should articulate measurable outcomes.
- Grant applicants should demonstrate collaboration with other local organizations. Letters of support are welcome but not required.
- Grant applications are encouraged to utilize, and reference community data resources focused on Flint children and families, including but not limited to the [Flint and Genesee County Community Health Needs Assessment](#) (CHNA), and the Ruth Mott Foundation [Community Dashboard](#).

#### APPLICATION PROCESS & DOCUMENTS REQUIRED FOR SUBMISSION:

Applicants must complete and submit all mini-grant application components via

**ONLINE APPLICATION FORM:** <https://bit.ly/2024MiniGrantApp>

- Respond to questions; in addition to basic grant application information, there are 27 questions applicants must answer
- Upload the four (4) required attachments
  1. Board of Directors and/or Organizational Chart
  2. Cover image or postcard of community program
  3. IRS determination letter
  4. Budget detail spreadsheet (template provided)

#### SUBMISSION INFORMATION AND DEADLINE:

All applications should be submitted via **ONLINE APPLICATION FORM** [\[AVAILABLE HERE\]](#) no later than



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Tuesday, February 20, 2024, at 5:00 p.m. Applications submitted after the deadline will **not** be considered.

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**APPLICATION DEADLINE:** Tuesday, February 20, 2024 at 5:00 p.m.

**SUBMISSION LINK:** <https://bit.ly/2024MiniGrantApp>

**IT IS RECOMMENDED THAT YOU KEEP A SEPARATE FILE OF YOUR APPLICATION RESPONSES AS YOU WILL NOT BE ABLE TO SAVE IN THE ONLINE SYSTEM. BELOW ARE THE QUESTIONS THAT WILL BE IN THE ONLINE APPLICATION.**

### GRANT APPLICANT INFORMATION

1. AGENCY LEGAL NAME:	
2. FEDERAL ID/EIN:	
3. Agency address:	
4 & 5. City/state/zip:	
6. Agency website:	
7. Authorized official name & title:	
8. Project contact person name & title:	
9. Project contact telephone:	10. Project contact email:

### PROJECT DESCRIPTION & NARRATIVE

11. Title of Proposed Project			
12. Total grant amount requested			
13. Number of youth to be served (ages 0-23) and number of adults to be served (ages 24+)			
14. Location of project activities (zip codes or wards)			
15. Please provide a narrative overview of your organization, including any existing program or activities that are in alignment with the goals of Flint ReCAST (350-words maximum).			



## Mini-Grant Request for Proposals (RFP) – 2024

16. Please select the Flint ReCAST goal your proposed project will address:

	GOAL 1: Increase capacity and implementation of evidence- and community-based youth engagement programs through community partnerships to promote positive youth development.
	Goal 2: Increase the capacity of trauma-informed practices and strengthen the integration of behavioral health services to improve equitable access.

17. **Project Description:** Please provide a detailed description of the program/project for which you are applying including how it will achieve the ReCAST goal under which you are applying (500-words maximum).

18. **Engagement:** Please describe how you will select or engage individuals (youth/families or clinicians) to participate in your proposed project (250-words maximum).

19. **Staff experience:** Please discuss the experience of your project’s key staff to conduct the proposed project and meet the objectives of your proposal (250-word maximum).

20. Please write a three or four sentence “headline” / “sales pitch” describing your proposed project to the community in the context of Flint ReCAST. This response will be used as your advertisement for your program and is what will be posted to the virtual community voting platform (100-word maximum).



### PROPOSED OUTCOMES & REACH

21. If awarded a Flint ReCAST mini-grant, does your organization commit to submitting outcomes and participation reports? (Indicate Yes or No)

22. Please describe how your project will track and measure its proposed outcomes, and the reach of your efforts. Reference the reach measures listed in the description of the objective you are applying under, and include specific measures you will track (for example, “we will track the number of youth participants participating in our 8-week after school program, including name, age, zip code/ward, parental contact”) (350-words maximum).

23. Will your project offer training in mental health or trauma-informed care related practices/activities to equip professionals, clinicians, and community agencies? If so, how will you provide the training? If not, enter “N/A” in the box below (250-words maximum). Trainings may include but are not limited to: mental health first aid, mental health awareness, trauma-informed care certification.

24. Will your project provide mental health-related services? If so, how will you provided those services? If not, enter “N/A” in the box below (250-words maximum). Services may include but are not limited to: counseling, support groups, treatment programs, other therapies.

25. Will your project offer training in prevention or behavioral health-related promotion? If so, how will you provide the training or behavioral health-related promotion? If not, enter “N/A” in the box below (250-words maximum).



### BUDGET NARRATIVE

26. Are you willing to accept a smaller award amount? If yes, what is the smallest amount that you can accept to do this work without compromising the expected result of your work?

27. Please provide a budget summary and narrative describing how the funds will be used. Please include budget narrative specific to costs associated with personnel (wages/fringe), supplies/materials, program costs, etc. (500-words maximum)

28. What plans do you have to sustain your program/project when your grant award is exhausted? (250-words maximum)

### REQUIRED ATTACHMENTS (4 Required)

1. Please attach a copy of your organization's Board of Directors roster as well as an organizational chart, if applicable

2. Please attach your program's "cover image" or "post card" that will draw program participants and introduce your efforts to the community via the online voting platform. Please include a caption for the image provided.

3. Please attach your organization's IRS determination letter

4. Please attach your proposed budget using the budget template provided  
(LINK to budget template: <http://bit.ly/3kp6tax>)